

# Customer Notice

In accordance with the Criminal Justice (Money Laundering and Terrorist Financing) Acts 2010-2018, we wish to inform our customers of the following policy regarding the acceptance of large cash payments:

- We are required to obtain identification from customers (prior to carrying out the transaction) where the total amount of money paid by the customer in a single transaction or a series of transactions is €10,000 or greater.
- Identification will be required in the form of documentation from a government source e.g. passport, driving licence and this should be verified by a recent utility bill to confirm address.
- Records of identification and proof of address obtained from customers will be kept for a period of not less than 5 years commencing on the date of the last transaction with the customer.
- We will not proceed with any cash transaction of €10,000 or more where the customer fails to provide identification in the form of a passport or driving licence.
- Your cooperation with this policy is greatly appreciated.

**Signed:** \_\_\_\_\_